

Office Automation Vocab

Fax	Needs	Lease	Shift
Site	Skill	Form	Link
Page	Home	Spam	Blog
Screen	Crash	Click	File
Net	Drag	Web	Clip
Service	Trouble	User	Copy
Rental	System	Setup	Server
Website	Data	Password	Laptop
Broadband	Button	Keyboard	Virus
Cancel	Message	Windows	Cursor
E-mail	Colour	Office	Contents
Event	Install	Machine	Address
Digital	Maintenance	Database	Monitor
Internet	Intranet	Media	interface
Engineer	Double click	Floppy disk	USB

Questions about vocabulary

How do you spell...?

Do you spell ... with a (t) or a (ch)?

How many syllables does... have?/ How many syllables are there in....?

Is ... a one syllable, two syllable or three syllable word?

Which syllable ofis stressed?

How do you pronounce...?

How do you pronounce the (first/ second) vowel sound of...?

What does... mean?/ Can you explain the meaning of...?

Can you give me an example sentence with ...?