Needs analysis and communication vocabulary
FCE Result Unit 7
Interview each other in pairs, making notes about your partner in this table. Take turns being the first to ask each question.

Name:		
Language exams (and studying for them)		
Present	Past	Future
Other English classes		
Present	Past	Future
Studying English outside class		
Present	Past	Future
Communicating in English/ Using English outside class		
Present	Past	Future
Problems communicating in English (or other foreign languages)		
Present	Past	Future
Views on improving your English		

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Brainstorming stage
Brainstorm vocabulary related to communication and language learning that you could have used in the previous task:
Kinds of electronic communication

Other kinds of writing

Communication problems/ Language problems

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Kinds of language study

Actions/ verbs connected to communication

Collocations with the word “communication” (= Communication +…/ …+ communication)

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Suggested answers

Kinds of electronic communication

- Discussion board/ Forum
- Email
- Fax
- Instant messaging/ Online chat
- Junk mail (= Spam)
- Landline (= Home phone/ Office phone)
- Mobile phone (= Cellphone)
- Phone message/ Voice mail
- Social media (= social networking services)
- Teleconference
- Telephone call
- Text (= SMS)
- Video conference
- VoIP/ Skype

Other kinds of writing

- Article
- Correspondence (Letter or postcard)
- Diary
- Essay
- Leaflet/ Pamphlet
- Memo
- Note (e.g. a Post It note)
- Poster
- Report
- Review
- Story
- (Academic) paper

Communication problems/ Language problems

- Background noise
- Bad acoustics
- Bad line
- Bad sound quality
- Connotation
- Crossed line
- Echo
- Flat intonation
- Hard of hearing
- Hesitant
- L1 interference
- Lack of accuracy
- Lack of comprehension
- Lack of fluency
- Lack of vocabulary

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- Long winded
- Minimal pairs
- Mishearing
- Misinterpreting
- Mispronunciation
- Misunderstanding
- Monosyllabic
- Not catching the precise meaning
- Not listening properly
- Rambling
- Silence/ Pausing
- Speech defect
- Strong accent
- Talking over each other
- Too indirect
- Vague/ Imprecise

Kinds of language study

- (Timed) practice exams
- Conversation exchange/ Language exchange
- Correction
- Drilling
- Free conversation
- Gapfills (= Cloze exercises)
- Language lab
- Living abroad
- Memorisation
- Pairwork
- Recording your own voice
- Shadow reading
- Studying something through English
- Flashcards
- Graded readers
- Vocabulary list

Actions/ verbs connected to communication

- Attach/ Enclose
- BCC
  Forward
- CC
- Call/ Ring/ Telephone/ Phone
- Catch up
- Chat
- Comment
- Exchange information
- Gesturing
- Get in touch/ Get back in touch

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- Get through to someone
- Give a presentation
- Give someone a ring
- Gossip
- Ignore
- Keep in touch
- Lose attention
- Lose touch
- Mishear
- Misunderstand
- Pass on news
- Pause
- Pay attention
- Repeat
- Reply
- Write to

Collocations with the word "communication" (= Communication +…/…+ communication)

- Communication + skills
- Different forms of communication
- Means of communication
- Miscommunication
- Electronic communication

Add any of the things above that are relevant to you to your needs analysis form by telling your partner about them.

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Work together to answer the questions below.

What does “catch up” mean?

What does the “mono” in “monosyllabic” mean?

Does “a ring” mean “a telephone call”?

Does “chat” mean the same thing in Japanese and English?

Is “a memo” the same as “a note”?

What’s the difference between “an email” and “an SMS”?

Can you give me an example of “VoIP”?

What’s the opposite of “pay attention”?

What preposition goes with “get through”?

How do you pronounce this word? – “ignore”

What’s the noun of “fluent”?

What’s the adverb of “fluent”?

Ask each other similar questions about the vocabulary.

----------fold, cover or cut----------

Without help, write questions which each of these key words:
mean x 3

same x 2

difference

example

opposite

with

pronounce

noun/ adverb/ adjective/ verb

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